

**MILLOM WITHOUT PARISH COUNCIL
DRAFT MINUTES OF THE PARISH COUNCIL MEETING HELD ON
MONDAY 4th MAY 2020 BY TELEPHONE CONFERENCE CALL
COMMENCING AT 07.30PM**

PRESENT: Cllr D Savage (Chair) Cllr I Lockwood, Cllr G Napoletani, Cllr J Gray, Cllr B Wright, Cllr A Nugent, Cllr N Gamble and Cllr A Calsy

1/20 Apologies: Cllr P Murray,

2/20 Exclusion of Press and Public

There were no items on the agenda that would require the exclusion of the press and public.

3/20 DECLARATIONS OF INTEREST

Cllr Wright declared an interest re Agenda item 12.1a Play area

4/20 Minutes of the Meeting held on 2nd March 2020.

The minutes of the meeting held on March 2020 were approved and will be signed by the Chair at the next appropriate meeting. Proposed by Cllr Lockwood, seconded by Cllr Calsy

5/20 Minutes of telephone conference meetings held prior to the change in legislation

- a) 24 March 2020 were approved with minor spelling changes Proposed by Cllr Gray and Seconded by Cllr Lockwood
- b) 6 April 2020 were approved Proposed by Cllr Gray, Seconded by Cllr Lockwood

6/20 Police Liaison Report

None Received.

7/20 PROGRESS REPORTS

7/20.1 To update and approve any support required for the Covid-19 local volunteer group

Cllr Calsy reported that there are currently 12 volunteers supporting a handful of residents requiring additional help. An additional assurance review of Millom without properties have been undertaken to identify where possible assistance may be required.

Cllr Lockwood reported that both pharmacies are delivering medications.

8/20 PUBLIC PARTICIPATION

None present

9/20 COUNTY COUNCIL AND DISTRICT COUNCILLORS' REPORTS

None received. See item 12/20

10/20 APPLICATIONS FOR DEVELOPMENT:

10/20.1 To examine applications for development and submit observations to the Planning Authority

None

10/20.2 To ratify the observations submitted by the Clerk under devolved powers since the last meeting.

None

10/20.3 To note the decisions of the statutory planning authority with regards to recent applications
None

11/20 FINANCIAL RECORDS

11/20.1 The following payments were approved:

CALC subscription	renewal	£ 186.90
V Falconer	Internal Audit	£ 65.00
Zurich	Insurance renewal	£ 371.36

Proposed by Cllr Gray and Seconded by Cllr Lockwood

11/20.2 To note the receipt of payments

Annual precept £10400.00

Cllr Gray stated that on council tax bills this equates to a 24% increase. It was resolved that in future rationales about the increases will be published on websites etc.

It was noted during the review of the annual budget the Parish Council had made financial provisions to support a number of the projects as called for by the Community Plan.

11/20.3 To receive and note the bank reconciliation statements dated

The Clerk reported that the April statement had been reconciled by the internal auditor as part of the year end audit. The Clerk stated that under lockdown, future reconciliations will be forward via email to Cllr Kitchingman for verification.

11/20.4 To consider the Budget Comparison Report as at 31 March 2020 and determine action need to address deviations from the budget.

The final budget had been circulated to councillors and it was noted that there was an underspend which was due to the delay in community projects. Monies to be carried over to 20/21 as projects are expected to be completed, though the impact of Covid-19 may lead to significant delay

11/20.5 To approve the Risk Register/Risk Assessment

This had been previously circulated and resolved to accept.

Proposed by Cllr Gray and Seconded by Cllr Lockwood

11/20.6 To approve the Asset Register for 2020

It was queried whether the Furness tip near School Ellis was owned by the Parish Council. Clerk to investigate.

Cllr Gray noted that 1 notice board had been replaced at The Hill in 2018

Proposed by Cllr Lockwood and Seconded Cllr Gray

11/20.7 To approve the Annual Governance Statement

This had been previously circulated to all councillors. The Chair read each statement and all councillors were in agreement. It was RESOLVED that the Council met all the criteria.

Proposed by Cllr Lockwood and seconded by Cllr Calsy

11/20.7 To receive and note the accounts for the year ending 31 March 2020 have been submitted and approved by the internal auditor and that they are a true and correct record.

A copy of the audited accounts and Internal Auditor report had been previously circulated to all councillors. It was RESOLVED to accept the accounts (Cllr Gray abstained from the vote). Proposed by Cllr Lockwood and seconded by Cllr Napoletani

S2 Accounting Statement had been previously circulated and it was RESOLVED to instruct the Chair to sign the document,
Proposed by Cllr Lockwood, Seconded by Cllr Calsy.

11/20.8 To determine that the Parish Council has met the qualifying criteria to certify them as exempt from a limited assurance review.

The document had been previously circulated to Councillors. It was RESOLVED that the Council met all criteria to make them exempt from a limited assurance review.
Proposed by Cllr Gray, seconded by Cllr Lockwood
Expression of thanks was given to the Clerk.

12/20 County Councillor report

Cllr Hitchen joined the meeting. He reported that he had nothing specific to report. That the County Council were working in difficult situation and Highways were in the process of getting back to work.
Cllr Lockwood asked if there was any progression on the street lighting provision. Cllr Savage asked if the speed monitoring could now be progressed and it was agreed that Cllrs Lockwood and Napoletani would pursue this
Cllr Hitchen congratulated the Parish Council on their Facebook page.
Cllr Hitchen then left the meeting.

13/20 PARISH MATTERS

13/20.1 Community Plan

- a) Cllr Nugent reported that the proposed updating of the plan required that a future cycleway down the main road should be included as well as Middle Cut.
- b) The reviewed community plan to be re-issued onto the website etc.
- c) A 3rd quotation had now been received for the play area. The Clerk to resend the 2nd quote to councillors
- d) Cllr Savage to put the ideas forward to Thwaites Village Hall committee for their approval.
- e) It was resolved to hold an annual review meeting to update and revise the Community Plan on 18 May 2020

13/20.2 Parish Projects

a) Facebook Page

Cllr Gamble gave an update on the Facebook page. Cllr Calsy to give a summary of the volunteers work to be placed on the Parish Council Facebook Page.

b) Defibrillator

The Clerk reported no issues

c) Parish Asset Review

Prison have agreed to undertake repairs to benches and clear vegetation. This is now on hold until Government Regulations are revised with reference to Covid-19.

13/20.3 Policies, Procedures and Consolutions

a) Review of Policies

An addition to Standing Orders – Virtual Meetings had been previously circulated to Councillors and it was RESOLVED to accept them.

Proposed by Cllr Lockwood, seconded by Cllr Napoletani

14/20 Reports from outside Bodies

None

15/20 CORRESPONDENCE

The clerk reported that the following correspondence had been received:

None

16/20 COUNCILLOR MATTERS

- Cllr Lockwood reported he had been told of an incident between 2 neighbours regarding the incorrectly siting of a boundary fence
- Cllr Gray asked if there had been an update on the prison status. Nothing had been heard.
- Cllr Gray queried whether planning permission had been granted for the proposed bungalow on Middle Cut and the siting of a mobile home. It was confirmed that planning consent had been given for the bungalow.
- Cllr Gray was concerned re the dumping of 2 vehicles on Middle Cut and 2 trailers on Aggies Lonnin. Cllr Nugent reported that contact had been made with CBC re this with little success. To be placed on next agenda and Clerk to pursue
- Cllr Wright expressed concerns that there appeared to be renewed activity in Gornal Ground Woods. The police had been contacted. Clerk to write to CBC planning for an update on the enforcement notice to remove structures.
- The Clerk requested the purchase of a 4-drawer filing cabinet at a cost of £199 + vat. This was agreed.

17/20 DATE OF NEXT MEETING 1 June 2020 via telephone conference call at 7.30pm.

There being no other business the meeting closed at 2118 hrs

Signed

Date.....