

**MILLOM WITHOUT PARISH COUNCIL
DRAFT MINUTES OF THE PARISH COUNCIL MEETING HELD ON
MONDAY 1ST OCTOBER 2018 IN THE HILL VILLAGE HALL,
COMMENCING AT 07.30PM**

PRESENT: Cllr D Savage (Chair), Cllr J Gray, Cllr W Huck, Cllr L Butcher, Cllr A Calsy, Cllr I Lockwood, and Cllr A Nugent
Borough Cllr G Scurrah
2 members of public were present

68/18 APOLOGIES:, Cllr P Murray, Cllr B Wright, Cllr G Napoletani, Cllr M Kitchingman, Cty Cllr K Hitchen and PCSO Booth

69/18 Exclusion of Press and Public

There were no items on the agenda that would require the exclusion of the press and public.

70/18 DECLARATIONS OF INTEREST

None

71 /18 Minutes of Meeting held on 3rd September 2018.

The minutes of the meeting held on 3rd September 2018 had been previously distributed. Signed by the Chair

72/18 Police Liaison Report

A report had been received from PCSO Booth and previously circulated. This was accepted.

73/18 PROGRESS REPORTS

73/18.1 Fell View

The Clerk reported that an email had been received notifying the Parish Council of the new date, following the cancellation of the September date, of Copeland Borough Council's Planning Panel intention to hold a site visit at Fell View. This is now to take place on the 22nd October at 11am. The Councillors agreed that only the Clerk should be in attendance at this visit. The Clerk was instructed to contact Planning Dept to ascertain who was entitled to attend the meeting. The Clerk to lodge an intention by the Parish Council to speak at the Planning Panel hearing. Proposed by Cllr Savage and Seconded by Cllr Lockwood

74/18 PUBLIC PARTICIPATION

No matters raised

Members of the public then left the meeting

75/18 COUNTY COUNCIL AND DISTRICT COUNCILLORS' REPORTS

Borough Cllr Scurrah stated that there was nothing to report

76/18 APPLICATIONS FOR DEVELOPMENT:

76/18.1 To examine applications for development and submit observations to the Planning Authority

7/2018/2397 Erection of a single Dwelling

Land opposite Mill Park, The Green

It was agreed that there was insufficient time within the meeting to properly consult on this application. This application to be discussed at a planning subcommittee

meeting. The Clerk was instructed to obtain an extension on the response date to enable the meeting to go ahead and also raise the issue of time delays in sending out the notifications.

4/18/2402 Form concrete access/yard to north and west of existing buildings
Near High Lowscales, Millom
The Council agreed to SUPPORT this application

76/18.2 To ratify the observations submitted by the Clerk under devolved powers since the last meeting.
None undertaken

76/18.3 To note the decisions of the statutory planning authority with regards to recent applications
None received

77/18 FINANCIAL RECORDS

77/18.1 The following payments were approved:

J Moyes	New Notice board	£ 250.00
Dream Landscapes	Grass cutting	£ 540.00
A Nugent	Community Plan expenses	£ 50.00
A Calsy	Community Plan expenses	£ 165.00

77/18.2 To note the receipt of payments

VAT refund £366.61

77/18.3 To receive and note the bank reconciliation statements 5 September 2018

In the absence of Cllr Ktichingman this was deferred until the November meeting

77/18.4 To consider the Budget Comparison Report as at 30 September 2018 and determine action need to address deviations from the budget.

The Clerk reported that tree maintenance works and the Community Plan required the Projects budget to be increased.

It was proposed by Cllr Lockwood and seconded by Cllr Calsy to increase the Projects budget from £1k to £2k, the monies to be taken from reserves initially.

78/18 PARISH MATTERS

78/18.1 Community Plan

Cllr Nugent gave an update on Community Plan. The Steering Group had analysed Q7 & Q10 and it was expected that Q9 would be completed shortly. A meeting of the Steering Group to be held on 1 November to review results and begin to pull together the Plan and the Action Plan.

78/18.2 Traffic Management

Nothing to report. Cllr Lockwood to arrange a meeting with Cty Cllr Hitchen to discuss issues.

78/18.3. Parish Projects

a) Telephone Box

The Clerk reported that she had collected the paint and contacted two local painters who were unable to undertake the work. Cllr Nugent stated she had a contact and would enquire if they would undertake the works, if they were unable to do the scope of work then the Clerk was instructed to advertise the works on Cumbria Exchange.

b) Tree Maintenance

The Clerk had received quotes from Lowther Estates and Joe Dreghorn to undertake a survey of the Pinnel Hole. It was agreed that the Lowther Estates quote of £50 for the marking of trees that required thinning to be accepted.

c) Notice Boards

The Clerk reported that the notice board was now in situ.

d) Bus Shelters

The Clerk reported that Bootle Parish Council were unable to provide the information as to how the transfer for the bus shelter had taken place.

e) Disposal of land

The Clerk reported that as the land was Common Land there were restrictions. It was decided to keep the status quo.

78/18.4 Policies and Procedures and Consultations

The Clerk had submitted the following policies for ratification, which had been previously circulated to Councillors

- a) Equal Opportunities Policy
- b) H&S Policy
- c) Protocol on the recording and filming of Council meetings and committee meetings
- d) Recruitment Policy
- e) Sickness Absence Policy
- f) Training and Development Policy
- g) Appraisal Policy
- h) Freedom of Information Policy

Discussion took place and 2 proposals were put forward

Proposal 1 – Proposed by Cllr Savage, Seconded by Cllr Lockwood that they not be accepted but scrutinised over a 12 month period.

Proposal 2 – Proposed by Cllr Gray, Seconded by Cllr Butcher that they be approved but reviewed over a 4 month period.

A vote was taken with Proposal 2 receiving 4 votes and Proposal 1, 3 votes

The Policies were approved.

78/18.5 Human Resources

a) Subject to the availability of Cllr Wright it was proposed that the date for the Clerk's appraisal be 17 October 2018

79/18 Reports from outside Bodies

a) LDNP 11 September 2018

Cllr Savage reported that there had been a good representation of Parish Councils that would be affected by a proposed extension to the LDNP. ADEFRA review on National Park structures was due to take place in May 2019. Friends of the Lake District (FOLD) were to undertake a review of the southern boundary of the LDNP and a technical assessment to determine if it was the same quality as a World Heritage Site. This is expected to be completed in the Summer of 2019.

The 1st meeting of the Southern Boundary Partnership is 18 October 2018 and nominations required for representatives.

It was proposed by Cllr Calsy and Seconded by Cllr Lockwood to continue to explore the opportunity of a boundary extension

It was agreed that the following Councillors would represent the Council at meetings Cllrs Savage, Lockwood, Calsy, Nugent, Napoletani and Butcher.

b) 3 tier Meeting

Deferred to the next meeting in the absence of Cllr Napoletani

c) South Copeland Partnership

The SCP are holding a Bid Writing Course on 15 November 2018 at Millom Network Centre. 15 places are available.

80/18 CORRESPONDENCE

The following correspondence had been received:

- Millom Town Council had sent a letter inviting Councillors to attend a parade and service to commemorate the end of WW1 on 11 November 2018. This to be discussed at the next meeting. Cllr Calsy will attend.

81/18 COUNCILLOR MATTERS

- Cllr Calsy reported that a litter pick had been organised for 20 October 2018 at 10.30am and was seeking ideas of litter hotspots.

82/18 DATE OF NEXT MEETING :

Tuesday 6 November 2018 at The Hill Village Hall, commencing at 7.30pm

There being no other business the Meeting closed at 9.15pm

Signed

Date.....